

How to Enter Borderdyke Hours Online

Shareholders, Property Managers or their representatives are encouraged to enter your hours online after the end of each watering.

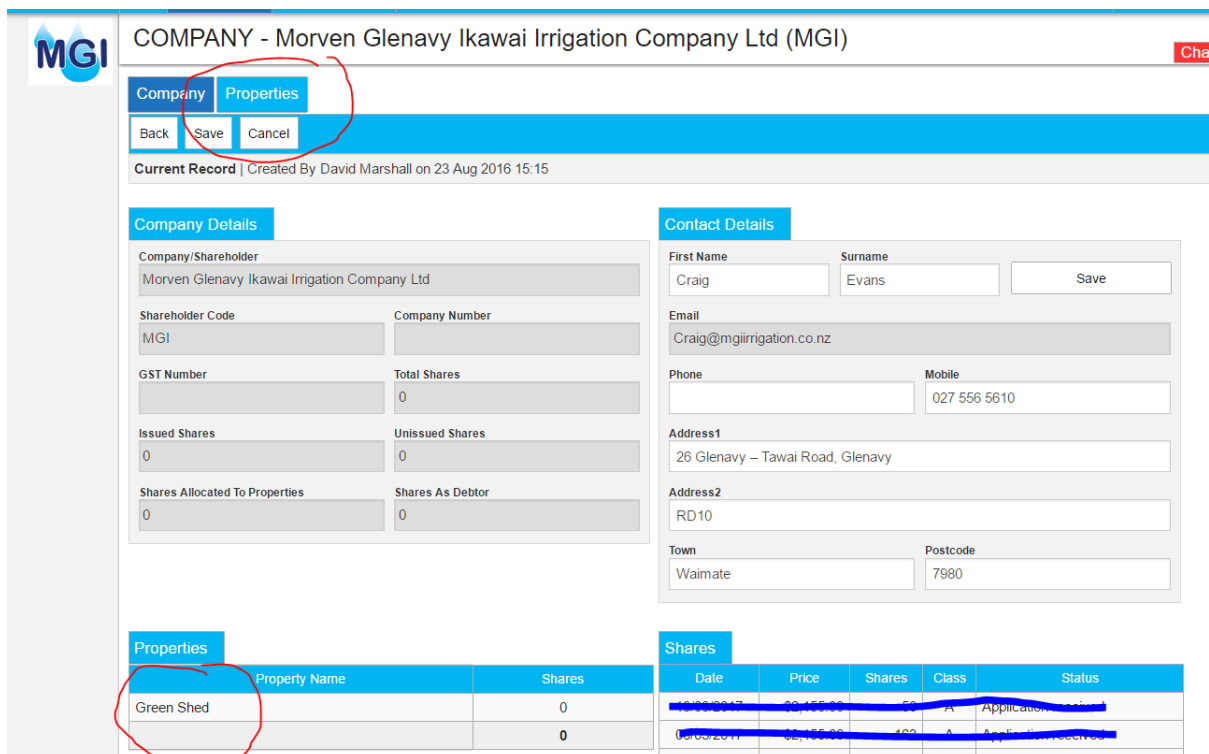
Step by Step Guide

- 1) Login into the MGI database. You can bookmark the page or access it from the MGI website at www.mgiirrigation.co.nz

If you or your representative don't have a login, then just contact MGI and let us know your email address.

- 2) Once you are logged in, go to the Property page.

Shareholders can see their Company page and their Property page(s). People registered as Property Managers will only be able to see their Property page.



COMPANY - Morven Glenavy Ikawai Irrigation Company Ltd (MGI) Cha

Company Properties

Back Save Cancel

Current Record | Created By David Marshall on 23 Aug 2016 15:15

Company Details

Company/Shareholder
Morven Glenavy Ikawai Irrigation Company Ltd

Shareholder Code: MGI Company Number:

GST Number: Total Shares: 0

Issued Shares: 0 Unissued Shares: 0

Shares Allocated To Properties: 0 Shares As Debtor: 0

Contact Details

First Name: Craig Surname: Evans Save

Email:

Phone: Mobile:

Address1:

Address2:

Town: Postcode:

Properties

| Property Name | Shares |
|---------------|--------|
| Green Shed | 0 |
| | 0 |

Shares

| Date | Price | Shares | Class | Status |
|------------|-----------|--------|-------|----------------------|
| 11/08/2017 | 22,455.00 | 50 | A | Application received |
| 01/09/2017 | 22,455.00 | 100 | A | Application received |

- 3) From the Property page, scroll down and find the table "Water Details" where your water usage to date is shown. Click the button "Add Hours".

Water Details

Season: 2016/2017 Add Hours View Hours

Borderdyke Rate (if applicable, in L/sec): 500 Seasonal Allocation: 4,387,400

Borderdyke Roster: [redacted] Used To Date: 11

Spray Rate, L/s (last 24-hours): 0.000 Water Available: 4,387,389

RMUs: [redacted]

Pump ID: [redacted]

Property Shares

| Company | Bdyke 17d | Spray 4mm |
|--------------|-------------------|-------------------|
| [redacted] | [redacted] | [redacted] |
| Total | [redacted] | [redacted] |

Monthly Water Use

| Month | Watering | Monthly Borderdyke Hours | Monthly Borderdyke Volume, m3 | Monthly Spray Volume, m3 |
|-----------|----------|--------------------------|-------------------------------|--------------------------|
| September | | | | 0 |
| October | | | | 0 |
| November | | | | 0 |
| December | | | | 10 |
| January | | | | 2 |
| February | | | | 0 |
| March | | | | 0 |
| April | | | | 0 |
| May | | | | 0 |
| June | | | | 0 |
| | | 0 | 0 | 12 |

Annual Water Volume Remaining (%)

- 4) The add hours dialogue will pop-up. Enter your start and finish date/time and the system will calculate the hours for you, it will also calculate how much water you have used.

You can enter the date and time directly in the grey box but it must be entered in the following format dd/mm/yyyy hh:mm, where the hours (hh) are 24-hour time. Alternatively you can click on the little calendar icon beside the grey box and it will bring up another dialogue that allows you to punch in the date and time.

Once the start time and finish time are entered, hit Save.

Congratulations, once you have saved the hours and returned to the Property screen you are finished and can close the website if you wish, or navigate to another Property and repeat the exercise.

Back
Save
Cancel

NEW RECORD

Property Hours Details

| | | | |
|----------|------------------|------------------|-------|
| Watering | Start Time | Finish Time | Hours |
| 1 | dd/mm/yyyy hh:mm | dd/mm/yyyy hh:mm | |